

REACH is seeking a responsible, dedicated ceramics professional to be a part-time Clay Studio Technician.

About Us – REACH STUDIO ART CENTER is a non-profit community art studio located in the REO Town District of Lansing, Michigan. REACH offers free or sliding-scale visual art classes and workshops for youth and adults taught by local teaching artists.

Our mission is to foster equitable access to the arts through educational opportunities and creative engagement.

Position Summary – Working to meet the needs of a busy schedule of classes and programs, the Clay Studio Technician ensures REACH’s ceramics studio operates as a safe, accessible, effective, shared space for all participants.

Job Requirements - The applicant should:

- Be 21 or over and have college degree(s) or comparable experience working in ceramic clay studios.
- Possess robust knowledge of all aspects of ceramic studio processes, equipment, and safety protocols.
- Have a flexible schedule, with availability at a variety of times throughout the week.
- Take great caution, responsibility, and care in the handling of our participants’ artwork.
- Excel in working independently, be detail oriented, accountable, organized, efficient, and punctual.
- Be able to problem-solve, perform light repairs on equipment, and prioritize tasks to meet deadlines.
- Possess strong written and verbal communication skills, a professional demeanor, an ability to work well with others as part of a team, and a genuine interest in art education.
- Be proficient in Microsoft Office and Google Mail Apps.
- Ability to work on feet for long periods of time and lift and move heavy items, up to 50 lbs.

Specific Job Responsibilities & Details - Duties include:

- Coordinate the kiln firing schedule in accordance with the program schedule and program needs.
- Organize the safe handling of clay ware at all stages as well as the loading and unloading of kiln.
- Supply (clay, glaze, etc) management and inventory (reclaiming, inventory, safety, best practices)
- Equipment (kiln, slab roller, extruder, wheels, small tools, etc) maintenance, oversight, and replacement.
- Clay studio volunteer or intern oversight.
- Work closely and collaboratively with Program Director, Program Coordinator, teaching artists, volunteers, and staff to ensure success of Clay Studio Programs and participants.
- Serve as an ambassador for REACH’s mission and programs both onsite and out in the community.
- Cultivate positive studio atmosphere and contribute to the assurance and implementation of REACH’s mission, vision, and values.
- The position is 6 hours per week with the potential to increase in the future.
- The work will be performed on-site at the Center’s Clay Studio.

To Apply – Please complete and submit a google form application linked below. Applications will be accepted until the position is filled however interested applicants are encouraged to **apply by March 12**.

Application requires a cover letter (attention Sara Gothard, program director) and resume to be uploaded at the end of the application as well as a list of references. Link to application: <https://forms.gle/fkFF2e3rQcEGDD6P6>

REACH is an equal opportunity employer, committed to attracting and retaining a diverse staff. We value and honor the perspectives and experiences that make each of us unique. REACH does not discriminate on the basis of any identity and strongly encourages candidates from all backgrounds to apply for open positions. We strive for a working environment that is inclusive, equitable, and welcoming in which we can thrive and succeed as our full selves.